

## Minors protection policy at Private Primary School Monnet International School

### Preamble

The guiding principle for all activities undertaken by school staff is to act in the best interest and for the good of the child. The child is at the centre of the school's activities. The goal of the school is to help children develop their full potential and support them through every step of their education at Monnet International School. School employees treat children with respect and consider their needs. It is unacceptable for school employees to use violence of any kind against children.

### Chapter I

#### § 1.

1. School staff are people employed on employment or commission contracts, civil law contracts as well as volunteers and interns.
2. A child is every person below the age of 18.
3. The caretaker of the child is the person authorised to represent the child, particularly their parent or legal guardian. Pursuant to this document, a caretaker is also a foster parent.
4. Parental consent is permission granted by at least one parent of the child. However, if there is no agreement between the child's parents, they should be advised to settle the case in family court.
5. Child abuse should be understood as committing a prohibited or criminal act, causing detriment to the child by any person, including school employees, or threatening the child's well-being, including neglect.
6. The person responsible for the internet is a person designated by school management and supervising use of the internet by children on school premises as well as child safety online.
7. The person responsible for *the Policy protecting children from harm* is an employee designated by school management and supervising implementation of the *Policy protecting children from harm* in the facility.
8. The child's personal information and any information allowing identification of the child.

## Chapter II

### Recognizing and responding to child abuse risk factors

#### § 2.

1. School employees have knowledge and within their work duties, they pay attention to risk factors and symptoms of child abuse.
2. If risk factors are identified, school employees must talk to the child's parents, providing them with information on available forms of support and motivating them to seek help.
3. Staff monitor the situation and the well-being of the child.
4. Employees are familiar with and apply rules of safe employee – child relations established in the facility. These regulations constitute *Attachment no 1 to this Policy*.
5. Employees are familiar with and apply the *Procedure for preventing peer violence* constituting *Attachment no to this Policy*.
6. Employee recruitment in the school is held in accordance with the rules for safe employment. These rules constitute *Attachment no 3 to this Policy*.

## Chapter III

### Intervention procedures in the event of child abuse

#### § 3.

1. If a school employee suspects that a child is being harmed, the employee is obligated to prepare a memo and provide the obtained information to the school counsellor, psychologist or Head of School.
2. The educational team after becoming familiar with the memo, conducts an analysis of the child's situation and in agreement with the Head of School initiates suitable procedures and creates an intervention card.

#### § 4.

3. If child abuse is suspected, the procedure described in *Attachment no 1 to this Policy* is initiated.

## Chapter IV

### Rules for protecting child images

#### § 5.

1. The school ensures the highest protection standards for personal data, in compliance with binding law regulations.

2. The school, taking into consideration the child's right to privacy and protection of personal rights, ensures safety of children's images.
3. Instructions on publishing child images constitute *Attachment no 5 to this Policy*.

## Chapter V

### Rules for child access to the internet

#### § 6.

1. The school, ensuring children access to the internet, undertakes activities protecting children from content, which could be threatening to their proper development; particularly the school uses safety programmes and parental shields. The rules for safe use of the internet and electronic media constitute *Attachment no 6 to this Policy*.

#### § 7.

2. Within the facility access to the internet for children is possible
  - Under the supervision of a school employee during class;
  - Free access in the school library under the supervision of library
3. In the event of access under the supervision of a school employee, he/she is obligated to inform the child about the rules of safe internet use. The employee also supervises safe internet use by children during class.
4. The psychological-pedagogical team holds preventive activities within safe internet use.
5. The school ensures permanent access to educational material regarding safe internet use, with the use of computers with free access.

## Chapter VI

### Monitoring use of the *Policy*

#### § 8.

1. School management designates the school psychologist as the person responsible for the *Minor's protection Policy* in the school.
2. The person mentioned in par. 1 periodically trains school employees within the scope of the *Policy* and designates people responsible for informing parents and students about the provisions of this *Policy*.
2. The person mentioned in the previous paragraph is responsible for monitoring implementation of the *Policy*, for reacting to any violation of the *Policy* and managing a register of reports and suggested changes to the *Policy*.

3. The person mentioned in par. 1 holds a monitoring questionnaire among school employees, once every 12 months, which shows the implementation level of the *Policy*. The questionnaire constitutes *Attachment no 7 to this Policy*.
4. The person mentioned in par. 1 commissions the questionnaires completed by employees and prepares a monitoring report on their basis, which is then provided to school management.

§ 9.

5. School management makes necessary changes to the *Policy* and provides the updated *Policy* to employees, children and their guardians.

## Chapter VII

### Final provisions

§ 10.

1. The *Policy* comes into effect on the day it is announced.
2. The announcement occurs in a way available to all school employees, children and their guardians by being sent through email and being published on the school website.
3. The main provisions of the *Policy* are available to children in visible places throughout the school building.

## **The rules of safe staff relationships with children at Private Primary School of Jean Monnet**

The main principle of all activities undertaken by staff is to act in the best interest of the child and for their good. Staff treats the child with respect and considers their dignity and needs. It is unacceptable to use any type of violence against the child. In order to achieve these goals, staff operates within a framework of applicable law, internal regulations of the institution and their own competences. The principles of safe relationships between staff and children apply to all teachers, administrative staff, interns and volunteers. Knowledge and acceptance of these rules is confirmed by a signed declaration.

### **Relationships between staff and children**

Teachers are obligated to maintain a professional relationship with children and to consider each time, whether their reaction, message or action towards the child is adequate to the situation, safe, justified and fair towards other children. He/she acts in an open and clear manner towards others. In particular:

1. Maintains patience and respect when communicating with children.
2. Closely listens to children and provides them with answers, adequate to their age and given situation.
3. The teacher is not allowed to embarrass, humiliate, disrespect or humiliate the child. He/she is not allowed to scream at the child in any situation other than resulting from the child's safety or the safety of other children.
4. He/she is not allowed to disclose sensitive information about the child to unauthorised persons, including other children. This includes images of the child, information about their family, economic, medical, care or legal situation.
5. An employee who makes decisions regarding a child, informs them about it and takes into consideration their expectations.

6. The teacher is obligated to respect the rights of the child to privacy. If a waiver of confidentiality is required in order to protect the child, the teacher explains this to them as soon as possible.
7. School employees are not allowed to initiate any physical contact with students.
8. School employees are not allowed to behave inappropriately in the presence of children. This includes vulgar words, gestures, jokes, making offensive remarks, referring to sexual activity or attractiveness in their statements, using relationships of power or physical advantage towards the child (intimidation, coercion, threats).
9. The employee is obligated to respect the child's input in decision-making, actively engaging them and treating them equally, regardless of gender, sexual orientation, disability/physical fitness, social or ethnic status, culture, religion or worldview.
10. Teachers avoid favoring children.
11. School employees are not allowed to initiate any kind of romantic or sexual relationship with children, or to make inappropriate suggestions of any kind. This includes sexual comments, jokes, gestures or making erotic or pornographic content available to children, in any form.
12. Children's images cannot be recorded (film, voice recording, photography) for private purposes. This also refers to enabling third persons to record images of children, if the Head of School was not informed, did not grant permission and did not obtain the permission of parents / legal guardians and the children themselves.
13. It is prohibited to offer alcohol, tobacco products or illegal substances to children or to use them in presence of children.
14. It is prohibited to accept gifts or money from children or parents / legal guardians. Any type of relationship of dependence towards the child or parent / legal guardian is prohibited. Behaviour suggesting this type of dependence and leading to accusations of unequal treatment or gaining financial or other benefits, is also prohibited. This does

not regard occasional, small gifts connected with holidays and celebrations during the school year, e.g. flowers, contribution gifts or small souvenirs.

### **Physical contact with children**

Any kind of violent activity towards children is forbidden. However, there are situations in which physical contact with a child may take place whilst complying with safe contact regulations: it is a response to the needs of the child at the given moment, considers the child's age, development stage, gender, cultural and situational context. However, it is impossible to set a universal application of such physical contact, as behaviour considered appropriate towards one child may not be so towards another. Always be directed your professional judgement by listening, observing and noting the child's reaction, asking them for permission for physical contact (e.g. a cuddle) and being aware, that even with good intentions, such contact may be misinterpreted by the child or third persons.

1. It is forbidden to hit, poke, push or in any way violate the physical integrity of the child.
2. It is forbidden to touch children in a manner that can be considered inappropriate or indecent.
3. It is forbidden to participate in activities such as tickling, pretend fighting or brutal physical play.
5. Particular care is advised when dealing with children who have experienced abuse and harm, including sexual and physical or neglect. Such experiences may sometimes cause children to seek inappropriate or inadequate physical contact with adults. In these situations, reactions should be sensitive but firm, helping the child to understand personal boundaries.
6. Physical contact with children can never be implicit or hidden, involve any gratification or be the result of power relations.
7. Anyone who witnesses any type of the aforementioned behaviour and/or situations by another adult or child, is obligated to inform a suitable, responsible person and to

act according to the intervention procedures outlined in attachment no 4 to this policy.

8. In situations requiring care and hygiene activities towards the child, avoid any unnecessary physical contact while performing these duties.
9. During trips longer than one day it is forbidden to sleep in one room or one bed with a child.

### **Contact beyond working hours**

In principle contact with children should only take place during working hours and exclusively regard educational purposes.

1. It is forbidden to invite children to your house or to meet with them outside of working hours. This also refers to contact with children through private communication channels (private telephone, e-mail, communicators, social media profiles).
2. If such a need arises, the only, suitable form of communication with parents / legal guardians or children outside of working hours is through the school work channels (MS Teams, e-mail, work telephone).
3. If a need arises for meeting a child outside of working hours, you must inform the Head of School, while parents / legal guardians must give their permission for this type of contact.
4. Maintaining social or family relationships (if children and their parents / legal guardians are close to an employee) requires confidentiality of all information about other children, their parents and guardians.

### **Online safety**

1. It is forbidden to maintain contact with students by accepting or sending invitations on social media.
2. During the lesson, all personal, electronic devices should be switched off or muted.



3. Use of personal equipment – only in exceptional circumstances / secured from sharing inappropriate content.

## **Procedure for preventing and reacting to peer violence at Private Primary School of Jean Monnet**

1. Home Room Tutors and the Pedagogical – Psychological Team undertake educational and preventive actions, in order to avoid violent behaviour among children. This particularly includes:
  - a. Conducting integration activities in class,
  - b. Conducting classes and workshops connected with understanding emotions, empathy, assertiveness, dealing with difficult emotions and stress,
  - c. Conducts anti-violence and anti-discrimination workshops.
  - d. Invites anti-violence and anti-discrimination specialists.
2. A school employee who has witnessed violent behaviour between students or suspects that such behaviour takes place (including outside of school and in virtual space) is obligated to report this to the Home Room Tutor as well as the school psychologist or counsellor.
3. In the event of abuse among children, the pedagogical-psychological team collects information in close cooperation with the Home Room Tutor and prepares a **recovery plan** both for the victims and the perpetrators of the violence.
4. In the event of peer violence or other risky behaviour from minors, the school offers psychological-pedagogical support primarily to the victims, but also to the perpetrators and observers.
5. The school informs the parents / legal guardians of children who are the victims and perpetrators of the violence.
6. In regard to the perpetrators, the school applies consequences outlined in the school Statute.
7. If parents of the minor (who is the perpetrator) do not cooperate with the school and such behaviour continues, the Head of School can obtain advice from the Pedagogical – Psychological Team and inform suitable authorities (police, family court, social services).

*Attachment no 3 to the Minors protection policy*

**Rules of safe employment at Private Primary School of Jean Monnet**

1. The school ensures that employees (including staff on commission contracts as well voluntary staff and interns) have suitable qualifications to work with children ensuring their safety. In order to verify the above, including the persons attitude towards children, as well as respecting them and their rights, the school may demand information (including documents), regarding:
  - a. education,
  - b. professional qualifications,
  - c. the candidate's previous employment history.
2. In each case, the school has information allowing them to identify the employed person, regardless of the form of employment:
  - a. Name (names) and surname,
  - b. Date of birth,
  - c. Contact details of the person being employed.
3. The school asks candidates for references from previous employers or contact to a person who can provide such a reference. Permission of the candidate constitutes grounds for providing the reference or contacting previous employers. Not providing such details, in light of the law does not create negative consequences in the form of e.g. refusing employment solely on these grounds.
4. Before the employee is admitted to performing his/her duties connected with education, recreation, care or providing medical care, he/she must provide:
  - a. Personal questionnaire;
  - b. Confirmation of education / qualification;
  - c. Declaration for tax purposes;
  - d. Permission for transfer of salary into bank account;
  - e. OHS training certificate;
  - f. Information reg. PPK + possible resignation;
  - g. Permission for monitoring;
  - h. Declaration on confidentiality;

- i. Declaration on familiarity with regulations;
  - j. Commitment on complying with the minors protection policy;
  - k. Occupational medicine certificate.
5. Before admitting an employee to perform duties connected with education, recreation, care or providing medical care, the school obtains the following information:
  - a. Certificate on lack of criminal record;
  - b. Register of Sexual Offences;
  - c. Register with limited access and Register of persons for whom the National Commission for counteracting sexual exploitation of minors under the age of 15, issued a decision on entry into the Register. The Register is available on the website: [rps.ms.gov.pl](https://rps.ms.gov.pl).
6. In the event of non-pedagogical Staff, the school requires a declaration on compliance with the minors protection policy.
7. If the candidate has other than Polish citizenship, he/she is obliged to provide information from the criminal record register of the country of citizenship, used for the purpose of business or voluntary activity with children, or information from the criminal register, if the law of this country does not foresee the issue of information for the a.m. purposes.
8. The school requires candidates to submit a declaration on all countries of residence from the last 20 years, other than the Republic of Poland and the country of citizenship, submitted under the rigour of criminal liability.
9. If the law of the country, meant to provide information on lack of criminal record, does not foresee the issue of such information or does not have a criminal register, the candidate submits a declaration under the rigour of criminal liability that he/she was never legally convicted in this country for prohibited acts corresponding crimes defined in chapter XIX and XXV of the Criminal Code, in Art. 189a and Art. 207 of the Criminal Code and the act of 29 July 2005 on counteracting drug addiction, and no other judgement was issued stating that he/she committed such crimes, and that he/she has no obligation resulting from a court verdict, other authority or act,

complying with a prohibition for certain or all job positions or professions connected with education, recreation, medical care, providing psychological advice, spiritual growth, sport or the realization of other interests by children, or in connection with caring for them.

## **Intervention procedures in the event of child abuse at Jean Monnet Private Primary School**

1. If a school employee suspects that a child may be abused, the employee is obligated to prepare a memo and provide the information to the school counsellor, psychologist or Head of School.
2. After becoming familiar with the memo, the educational team conducts an analysis of the child's situation and enters the event into the events register, constituting *Attachment no 1 to this document*.
3. The team, in agreement with the Head of School, initiates suitable procedures and prepares an intervention card from the course of the intervention, a template of which constitutes *Attachment no 2 to this document*. The card must be attached to the child's personal file.
4. If abuse is suspected, the counsellor / psychologist in cooperation with the Home Room Tutor calls the child's legal guardians into the school and informs them about the suspected abuse.
5. The psychological-pedagogical team acts in a way ensuring safety and support to the child.
6. In complicated cases (regarding sexual abuse or physical / psychological abuse of high intensity) school management appoints an **intervention team**, which **may include**: counsellor / psychologist, Home Room Tutor, school management, other employees aware of the child abuse or who have knowledge about the child (hereinafter referred to as the: intervention team).
7. The intervention team prepares a **child support plan**, complying with requirements defined in § 2 item 2 *of the Policy*, based on the description prepared by the school counsellor and other information obtained by team members.
8. If the suspicion of child abuse is reported by the child's legal guardians, appointment of the team is obligatory. The intervention team calls the child's legal guardians into the school for an explanatory meeting, during which the team can suggest a diagnosis of the reported suspicion with an external, impartial institution. A protocol must be prepared from the meeting.

9. The counsellor / psychologist informs the child's guardians about the school's obligation to report the suspected child abuse to suitable authorities (prosecutor's Office / police or family court, social services or the chairman of the interdisciplinary team – who initiates the „Blue Card” procedure – depending on the diagnosed type of abuse and the correlated intervention).
10. After the counsellor / psychologist informs the legal guardians – in pursuit of the previous point – school management submits a report on suspected crime to the prosecutor's Office / police, minor's and family department, social services or sends the „Blue Card – A” form to the chairman of the interdisciplinary team.
11. All school employees as well as other people, who obtained information about the child abuse or any type of related information whilst performing their work duties, are obliged to keep this information confidential, with the exception of information provided to authorised institutions as part of intervention activities.

## **Rules for safeguarding the images and personal information of children at Jean Monnet Private Primary School, created in light of binding law regulations.**

### **Our values**

1. Our actions are directed by a sense of responsibility and consideration towards recording, processing, using and publishing images of children.
2. Sharing photos and films from our activities serves to celebrate our children's success, document our actions and always considers the safety of children. We use photos / recordings showing a wide variety of children – boys and girls, children of all ages, of various talents, levels of physical fitness and representing various ethnical groups.
3. It is prohibited to publish images of the child, if he/she has expressed their objection to the publication.
4. Permission of parents/legal guardians for the use of the child's image is binding only if the child and parents/legal guardians have been informed about the manner in which the photos/recordings will be used, as well as the risks connected with publishing someone's images.
5. Each Home Room Tutor collects a written permission slip from parents at the beginning of the school year, for the use of their child's image by the school, a template of which constitutes an attachment to this document.

### **We care about the safety of children's images by:**

1. Asking for permission from parents / legal guardians as well as the permission of children before taking and publishing photos / recordings.
2. Providing explanations, as to where the photos / recordings will be used and in what context, how this information will be stored and what potential risks are connected with the publication of photos / recordings online.
3. Avoiding signing photos / recordings with information identifying the child by name and surname. If it is necessary to sign images of the child, only their name may be used.



4. Opting out of disclosing any sensitive information about the child, including their state of health, financial situation, legal situation or any information connected with the child's image (e.g. in the event of individual fundraisers organized by our institution).
5. Reducing the risk of copying and inappropriate use of child images / recordings by adopting the following rules:
  - a. All children on the image / recording must be dressed, the situation in which the photos / recording is done cannot be humiliating, ridiculing or showing the child in a negative context,
  - b. Images / recordings of children should focus on activities done by children and if possible, show children in a group, and not individually.
  - c. Opting out of publishing images of children, whom we no longer care for, if they or their parents / legal guardians do not give permission for the use of their image after leaving the school.
6. Adopting the principle that all suspicions and problems regarding inappropriate use of child images, should be registered and reported to the Head of School, similarly to all disturbing signals about threats to child safety.

### **Registering child images for the use of Jean Monnet Private Primary School**

In situations, in which our institution registers the image of children for its own use, we declare that:

1. Children and their parents / legal guardians will always be informed that the given event will be registered.
2. Permission from parents / legal guardians to register the event will be accepted in writing, and at least oral permission will be obtained from the child.
3. If registration of the event will be commissioned to an external person (hired photographer or camera operator) we will ensure safety of children and teenagers, by:
  - a. Obligating the person / company registering the event to abide by the following guidelines,

- b. Obligating the person / company registering the event to wear an ID throughout the duration of the event,
- c. Not allowing a situation, in which the person / company registering the event is left alone with children without the supervision of a school employee,
- d. Informing parents / legal guardians as well as children, that the person / company registering the event will be present during an event and ensuring, that parents / legal guardians have provided written permission to register images of their children.

If the child's image is just a detail of the whole such as a gathering, landscape, public event, permission of the parents / legal guardians is not required.

### **Registering child images for private use**

In situations, where parents / legal guardians or viewers of school events and celebrations register child images for private use, we inform at the beginning of each event, that:

1. The use, processing and publication of photos / recordings containing the images of children and adults require permission from these persons, and in the case of children – from their parents / legal guardians.
2. Photos or recordings containing child images should not be made available on social media or in open services, unless parents or legal are prohibited from guardians give their permission,
3. Before the publication of photos / recordings online, it is Important to check privacy settings, in order to ensure who will have access to the child's images.

### **Registering child images by third persons and the media**

1. If media representatives or any other person wants to register an event organised by our school and publish the accumulated material, they must report this need earlier and obtain the permission of the Head of School. In such a situation we will make sure, that parents / legal guardians have provided written permission for the registration of their child. We expect this information to contain:
  - a. Name, surname and address of the person or editorial requesting permission,

- b. Justification of the need to register as well as information in what form and in what context the gathered material will be used,
  - c. A signed declaration on compliance of provided information with the actual situation.
2. Staff are prohibited from allowing media representatives and unauthorized persons to record images of children on the premises of the institution, without the permission of a parent / legal guardian and the Head of School.
3. Staff may not initiate contact between media representatives and children, they cannot provide media with contact information of parents / legal guardians of children and they cannot speak about the child's or their parents / legal guardian's situation. This prohibition also applies when the Staff member is convinced that his/her statement is not being recorded in any way.
4. In order to produce media material, the Head of School may decide to make selected areas of the institution available for the needs of the recording. In this case, the Head of School prepares these areas in a manner which enables recording of the children present in the school.

### **Rules in cases when permission for recording of child images is not granted**

If the child, parents or legal guardians have not granted permission for recording the child's image, we will respect their decision. We will establish in advance, with the parents/ legal guardians how to identify the child, so the person recording the event will be able to identify and omit the child in individual and group recordings. The solution we adopt will not exclude the child, whose should not be recorded.

### **Storing photos and recordings**

All material containing child images is stored in a way compliant with the law and safe for the children:

1. Analogue carriers containing photos and recordings are stores in a locked cupboard, whereas electronic carriers containing photos and recordings are stored in a protected

folder with limited access by persons authorized by the institution. Carriers will be stored for a time period pursuant to archiving law and/or period established by the school in their personal data protection policy.

2. Electronic material containing child images stored on unencrypted or mobile carriers such as phones or pendrives, is never stored for longer than it is necessary.
3. Only substantive employees (teachers) have the right to use personal recording equipment in order to record child images. This is only for the purpose of documenting school activity (school promotion, documentation for International Baccalaureate etc.) Such recordings must be provided to suitable, authorized persons and removed from the equipment as soon as possible.
4. Photos and films with the participation of students, available on the MS Teams platform must be stored in folders, to which access is only provided to teachers and network administrators.

## **Regulations for safe Internet use at Jean Monnet Private Primary School**

1. The school has rules on limited access to mobile equipment. Students cannot use them freely, only in exceptional cases and only after previously informing their teacher. An exception is grade 8, who have the privilege of using cell phones only in their classroom.
2. During class, students have supervised access to school equipment – laptops and tablets – connected to a secure school WIFI network.
3. Students are obliged to comply with the rules below when using the Internet:
  - a. Students can use equipment only under the care of a teacher.
  - b. During class, students are obliged to follow teacher instructions and act only within the defined area.
  - c. Use of multimedia, Internet and application programs serves only a scientific, informative or educational purpose.
  - d. It is prohibited to install programs or conduct changes in the configuration of programs installed in the system,
  - e. Students do not open messages from unknown people;
  - f. It is prohibited to click unknown links and attachments in emails or to download files from unknown websites.
  - g. It is prohibited to provide personal data or passwords on the web, send personal photos or photos of family or friends.
  - h. Before creating an account, the website regulation must be read and checked if it has SSL security.
  - i. When creating an account, a nickname must be used, not your real name or surname.
  - j. It is prohibited to violate the dignity and rights of other network users or to act to the detriment of other Internet users.
  - k. Ownership rights to photos, materials, articles in the network must be accepted. The author of the forementioned or the source page should be

entered each time, or search refinement tools should be used, narrowing down material to that which can be copied and modified.

- l. It is prohibited to use accounts and social media of other people,
  - m. It is prohibited to take photos of other people and make them publicly available without the clear permission of the owner – this is a crime,
  - n. It is prohibited to send illegal data or to make it available, including that which is generally considered offensive or obscene, as well as slander and content that offends the feelings of others.
  - o. It is forbidden to gamble or manage any kind of commercial activity.
  - p. Be careful when meeting people met online.
  - q. Remember that Cyberbullying – violence with the use of the Internet – is a crime.
4. Each students is obliged to immediately inform the teacher about any disturbing occurrences connected with using the network.
5. Where to seek help:
- a. Any incident connected with the violation of digital safety at school should be reported to the teacher present in class, the Home Room Tutor, school counsellor or school psychologist.
  - b. There are various teams and helplines available online for cases regarding child safety, including online safety, they provide knowledge, tips for solving the problem as well as psychological support.
  - c. There are helplines for victims and witnesses of cyberbullying, who are concerned about an incident relating to digital safety:
    - 800 12 12 12 – Children’s Helpline of the Ombudsman for Children’s Rights (free).
    - 116 111 – Helpline for Children and Teenagers - [www.116111.pl](http://www.116111.pl) Free and anonymous helpline for children and teenagers open from 12.00 pm-10.00 pm.
    - Dyżurnet.pl – is a team of experts from Naukowa i Akademicka Sieć Komputerowa, acting as the contact point for reporting illegal contact on the Internet. Dyżurnet.pl accepts anonymous reports through an

online form: <https://dyzurnet.pl/formularz/> or email:  
dyzurnet@dyzurnet.pl or phone: 801 615 005.

6. Penalties for students who do not abide by these regulations

- a. Towards the student violating the regulations for safe Internet use – penalties from the school statute may apply.
- b. The student and his/her parent have the right to appeal in writing against the imposed penalty
- c. If students violate the law, the school reports this to suitable enforcement authorities

7. Final provisions

- a. These regulations apply to all students using Internet access, both during planned classes and free time within the school building.
- b. In matters not regulated in this document, the provisions of the school statute, internal regulations and general law apply.